

INTERNATIONAL LEARNER ENROLMENT FORM

Thank you for taking the time to complete this form. Please review the check list on the back to ensure all required accompanying documents are included with this application. All information will be treated with confidentiality.

STUDENT DETAILS

Family Name	Date of first entry into New Zealand / /
Legal First Name	Name/s of previous school/s in New Zealand
Preferred First Name	
Date of Birth	
Gender <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	
Ethnic Group	Length of time student wishes to enrol for
First Language (Dialect)	From: / /
Other Languages Spoken	To: / /

CONTACT DETAILS

NEXT OF KIN IN HOME COUNTRY PLACE OF ORIGIN:

Address
Home Phone
Mobile Phone
Email

NEW ZEALAND CONTACT ADDRESS AT TIME OF ENROLMENT:

Address
Home Phone
Mobile Phone
Email

NOTE: Cornwall Park has staff members who can speak Mandarin, Spanish and Japanese.

Whakapau kaha - to be better than before

193 Green Lane West, Greenlane, Auckland 1051. Ph: 09 524 6574
Email: international@cpds.school.nz www.cornwallpark.school.nz

ELIGIBILITY FOR HEALTH SERVICES

Most international learners are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly-funded health services are available through the Ministry of Health, and can be viewed on their website at www.moh.govt.nz

INTERNATIONAL STUDENTS ENROLLED AT CORNWALL PARK DISTRICT SCHOOL MUST BE IN GOOD HEALTH.

Does the international learner (named) have good health? YES NO

If No, please provide specific details of any health concerns including allergies or physical disabilities:

CORNWALL PARK DISTRICT SCHOOL ALSO EXPECTS TO BE ABLE TO MEET THE LEARNING NEEDS OF CHILDREN ENROLLED AT THE SCHOOL.

Does the international learner (named) have any learning disabilities or any specific learning needs that may affect their learning or behaviour. YES NO

If Yes, please provide specific details:

INTERNATIONAL LEARNERS MUST HAVE APPROPRIATE AND CURRENT MEDICAL AND TRAVEL INSURANCE WHILE STUDYING IN NEW ZEALAND.

Does the student have a medical and travel insurance policy for the duration of his/her time of study in New Zealand? YES NO

If YES, please provide details: Company/Policy No.

Company Name: _____ Policy No. _____

Policy Expiry Date: _____

I will provide original policy document for copying.

If NO, please tick

I will take out medical and travel insurance and will send the provider a copy of the policy in English before I leave my home.

CONTRACTUAL TUITION AGREEMENT

BETWEEN CORNWALL PARK DISTRICT SCHOOL AND THE
NAMED INTERNATIONAL LEARNER APPLICANT AND PARENTS
TO PROVIDE TUITION SERVICES FOR INTERNATIONAL LEARNERS

Name of the
Applicant (child)

Name or
the Parent

Address of
Applicant

CORNWALL PARK DISTRICT SCHOOL OBLIGATIONS

1. The school shall provide tuition in accordance with the New Zealand Ministry of Education Code of Practice for the Pastoral Care of International Students.
2. The school shall approve and monitor designated care in accordance with the requirements of New Zealand Ministry of Education Code of Practice.
3. The school shall endeavour to ensure the safety, health and wellbeing of the student, but shall not be liable for:
 - Any damage or harm caused to the student or the student's property while attending the school unless the harm was as a result of gross negligence on the part of the school.
 - Any damage or harm caused to the student or the student's property outside of normal school hours and, in the case of student's property, shall not be responsible for any damage to such property that may occur outside the school's premises.



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STUDENT AND PARENT OBLIGATIONS THE APPLICANT WILL:

- provide all information requested on the Application
- pay the tuition fees in advance
- agree to provide the school with academic, medical or other information that may be requested
- ensure that all visa/student permit requirements and conditions are met for entire period of contract
- accept the right of the school to terminate this agreement and inform the Immigration Service if the student fails to comply with the Ministry of Education attendance requirements.
- authorise the school to obtain at any time from any person or entity any information it requires to process and/or accept the application for tuition or to perform or complete any of the other purposes under this Agreement. The parents authorise any such person to release to the school any personal information that person holds concerning the student/ parents.
- inform the school immediately should contact details or residential address change.

THE STUDENT WILL:

- accept and abide by the provider's rules and all instructions given by members of the staff
- attend the required classes on all occasions when the provider is open unless prevented by illness or other urgent causes
- abide by the school's cybersafety rules
- complete all school work to the best of their ability
- wear the correct uniform at all times

STATEMENT OF PARENT ACCOMMODATION ARRANGEMENTS

All international learners enrolling at Cornwall Park District School must be living with (a) parent(s) for the entire time of enrolment. The school does not organise or provide accommodation for international students.

I/we acknowledge that while _____
_____ is attending Cornwall Park District School, he/she will be living with one or other of their parents as named below for the period stated.

Full child's name as it appears on passport

Preferred name in New Zealand

Full name of Parents

Home Address

Contact Phone No.

New Zealand Immigration status

Should this arrangement change I/we undertake to inform Cornwall Park District School immediately. Further, I/we take full responsibility for my/our child and I/we understand that Cornwall Park District School is not responsible for my/our child outside of normal school hours and activities. I/we do, however, understand that Cornwall Park District School will make every endeavour to provide for the care and welfare of my/our child at all times while studying at school.

Parent/Guardian Signature
X

Date

Cornwall Park District School has agreed to observe and be bound by **The Education (Pastoral Care of Tertiary and International Learner) Code of Practice 2021**. A PDF document of the Code is available from <https://www2.nzqa.govt.nz/assets/Tertiary/The-Code/pastoral-care-code-of-practice-2021-english.pdf>





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POLICIES AND PROCEDURES

I have been informed about and received a summary of the Code of Practice for International Learners:

YES NO

I have been informed about all costs involved with enrolment and the school's policy regarding fee protection and refunds:

YES NO

I have read the school policies relevant to international learners and have understood them

YES NO

DECLARATION

- I have read understood and accept the policies, rules and procedures regarding international learners at Cornwall Park District School and agree to abide by them.
- I agree that all disputes will be dealt with in accordance with New Zealand law.
- I confirm all the information contained in this application is true and correct to the best of my knowledge and belief.
- I acknowledge that the provision of false information or the withholding of relevant information may result in termination of enrolment.
- I will inform the school if there are any changes to the details of this application.

Parent/Guardian Signature

X

Date

INTERNATIONAL LEARNER CONTRACT AGREEMENT

Personal information of the parents and/or student collected or held by the school is provided and may be held, used and disclosed to enable the school to process the application for tuition, provide tuition services to the student, provide to the student and/or parents advice or information concerning products and services the School believes may be of interest to the student and/or parents and to enable the School to communicate with the student and for parents for any purpose.

It is acknowledged that the suspension, expulsion and exclusion of student's provisions as set out in Part 11 of the Education Act 1989 shall apply to the student in New Zealand. Any decision under these provisions to expel or exclude the student shall terminate this agreement and the refund policy shall apply. The Parents shall have no claim in damages or for any compensation of this agreement if terminated in these circumstances.

Either party may terminate this agreement at any time upon 3 weeks written notice. If the agreement is terminated, the refunds policy for international learners as outlined in Schedule 1 shall apply ("refunds policy").

All students must remain living with their parents for the entire period of this agreement or this agreement will be cancelled.

Neither party shall be in default or in breach of their obligations under this agreement to the extent that the performance of those obligations is prevented by an event of force majeure. Force majeure means an event beyond the reasonable control of the party seeking to rely on force majeure.

The school's liability in relation to the supply of services to the parent is limited to the amount of fees paid by the parent for the provision of the services in respect of which liability arises.

In no event shall the provider liability exceed an amount equal to the amount of tuition fees paid by the applicant. Nothing in this agreement limits any right the parents and/or student may have under the Consumer Guarantees Act 1993.

This agreement shall be construed and take effect in accordance with the domestic laws of New Zealand. In relation to any legal action or proceedings arising out of or in conjunction with

this agreement, the parents and school, irrevocably submit to the jurisdiction of the courts of New Zealand, agree that proceedings may be brought before any court including any forum constituted under the Arbitration Act 1908 within New Zealand and waive any objection to proceedings in any such court or forum on the grounds of venue or on the grounds that the proceedings have been brought in an inconvenient forum.

The student/parents have the right under the Privacy Act 1993 to obtain access to and request corrections of any personal information held by the school concerning them.

EXECUTION

- I have read or had explained to me the International Foreign Fee Paying Student's Contract and I understand the contents of this document. I have had the opportunity to take the contract away and seek legal advice. By signing this document, I am signifying my acceptance.
- I acknowledge that the provision of false information or the withholding of relevant information may result in the termination of enrolment.

Parent/Guardian Signature

X

Date

School Representative

Signature

X

Date

CHECKLIST SCHOOL USE ONLY

Recruitment Agent Agreement (if required) Viewed Copied

Office Application Checklist

- | | |
|--|--|
| <input type="checkbox"/> Birth Certificate | <input type="checkbox"/> Parent Passport |
| <input type="checkbox"/> Passport | <input type="checkbox"/> Visa - Student |
| <input type="checkbox"/> Contractual Agreement | <input type="checkbox"/> Visa - Parent |
| <input type="checkbox"/> Accommodation Statement | <input type="checkbox"/> Medical Insurance |

Certificate of Insurance

_____ Viewed

Tuition Fee Paid

\$ _____ Receipt

School Visit

Attended Date ____ / ____ / ____

Attended Date ____ / ____ / ____

Offer of a place

Year Level _____

Room Number _____

Class Teacher _____

ESOL Teacher _____